

BUS ATTENDANT I

Definition

To assist the school bus driver in the safe transportation of students with moderate to severe disabilities.

Examples of Duties

Duties may include, but are not limited to the following:

- a. Assists driver by providing individual assistance to students while being transported.
- b. Observes behavior of students carefully to see they do nothing to injure themselves or others.
- c. Maintains good order among student on the bus and/or classroom following District policies regarding discipline, and behavior management.
- d. Assists, as directed, the loading and unloading and securement of students on school busses and/or classroom.
- e. Attends to students' physical needs in the bus and/or classroom.
- f. Confers, as needed, with staff concerning programs and materials to meet student needs.
- g. Maintains routine records as may be required.
- h. Files accident/incident reports when necessary.
- i. Attends staff meetings and in-service training programs.
- j. Performs related duties as assigned.

Qualifications

Knowledge and Abilities

- a. Knowledge of general needs and behavior of children.
- b. Knowledge of general needs and behaviors of students with moderate to severe disabilities.
- c. Ability to supervise and communicate effectively with students with moderate to severe disabilities.
- d. Ability to understand and follow oral and written directions.
- e. Ability to apply behavior management programs as directed by staff.
- f. Ability to establish and maintain cooperative working relationships with those contacted in the course of the work.
- g. Ability to lift 40 pounds.

Experience and Training

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Page 2
Bus Attendant I

Experience and Training (Cont'd)

Experience: One year of experience in working with handicapped children preferred.

Training: Formal or informal training which provides the ability to read write at a level necessary for successful job performance.

CSEA Approval: _____ Date: _____
Allyson Holt, CSEA Chapter President

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